**Quinton Parish Council**

**Ordinary Parish Council Meeting**

**Tuesday 7th January 2025**

**Present:** Cllr Robert Spooner (Chairman)

Cllr Suzi Edmunds

Cllr Sean Edmunds

Cllr David Bartlett

Cllr Andy Smith

Cllr Sukhvinder Sahdra

Miss G Tindall (Parish Clerk and Responsible Financial Officer)

County Councillor Izzie Seccombe in attendance

District Councillor Stuart Keighley – apology received

District Councillor Dominic Skinner – no response received.

1. **Apologies**

Cllr Chris Watson – reason given and accepted.

1. **Declaration of interest**

None.

1. **Minutes to be approved**

Minutes accepted and approved from the Parish council meeting on the 3rd December 2024.

1. **Questions from the Public**

There were no questions from member of the public.

1. **Bank Mandate –** still awaiting approval from the bank.
2. **Define QPC payments process:** The previously granted 'delegated powers' to the parish clerk is rescinded. It has been agreed that the two members of the parish council designated as second signatories will supervise all electronic payments processed by the Parish Clerk. These payments will receive electronic authorisation from one of the authorised councillors. The Parish Clerk has proposed the establishment of specific payment days each month to ensure consistency in the payment process.
3. **Dog Bin Considerations –**The parish has agreed to replace the absent dog bin located along Main Street and has also approved the installation of a new dual-use bin on Tailor’s Lane.
4. **To Approve Purchase**
5. Defibrillator pad – Approved by all present.
6. **Neighbourhood Watch & ASB. –** Sean Edmunds expressed that residents have raised concerns regarding the rise in anti-social behaviour (ASB) within the parish. In response, he has initiated a registered neighbourhood watch and has extended an invitation to residents to participate. Additionally, he has created a Facebook page to facilitate the sharing of information from the police and to allow residents to report instances of ASB. The Parish Council has recognised this initiative as a valuable support measure.

Sean Edmunds is eager to organise a meeting for residents, with the hope that the local police officer will also be present. Although funding has been allocated for increased local patrols, these resources have been directed to the centre of Stratford Upon Avon, which does not address the needs of our parish.

We will be inviting the Police and Crime Commissioner to our upcoming Parish Council meeting for further discussions.

1. **Feedback from Shackleton Village -** New waste bins have been installed throughout the area.

Residents have expressed surprise at the scale of the new development at the airfield and the rapid pace of its progress.

The Bovis development is nearing completion, with plans to vacate the site by July 2025. Cala Homes is in the process of clearing their current compound and relocating within the site to finalise the remaining houses under their existing permissions and approvals. The primary focus is now shifting towards the communal facilities, including the sports hall and pavilion, which are on schedule as reported in our most recent parish council meeting.

The location for a defibrillator has yet to be determined; however, there is a proposal for it to be placed at the entrance to the sports pavilion. Charitable organisations that provide funding for defibrillators will be explored.

1. **Feedback from Meon Vale –** Reports have indicated persistent noise pollution emanating from the industrial estate, characterised by a continuous whistling sound that occurs around the clock. This situation has persisted for several months, causing significant disturbance to many residents. Efforts will be made to identify the source of this noise.

Additionally, there has been considerable feedback from residents regarding the community service provided by Jeet from Londis. His commitment to ensuring that Londis remained open on Christmas Day and Boxing Day for the purchase of essential items has been particularly appreciated. It would be beneficial to formally recognise his contributions to the community. It has been decided that a letter from the parish will be sent to express gratitude for his dedicated service.

1. **Chairmans Report.**

* Kingzett - It has been agreed that the transfer of ownership will occur under the stipulation that there will be no financial burden on the Parish Council. Should this condition not be acceptable to them, the alternative would be for them to relinquish the land, allowing it to remain with the Parish Council. Additionally, there is occasionally a vehicle parked to the right of the property on a concrete slab that is owned by the Parish Council. A requirement to cease such parking will be conveyed via the Kingzett solicitor who will also be advised that contact must be made with Warwickshire County Council to resolve the additional issue of appropriation of their land.

* Youth Activities – The Chairman will be requesting a plan from the coach to initiate activities prior to the decision on the P & CC grant, utilising the funds we have allocated. We will also ensure that the coaches possess the necessary safeguarding measures, such as DBS checks, to work with the children participating in these activities.
* Speed Visor Repair - This issue was reported to Warwickshire County Council, and the repair was completed within 24 hours of the report.
* 20 Zone Light Failure - This matter remains unresolved and is with Warwickshire County Council for repair.
* Grounds Maintenance - A quote for the renewal of the contract is awaited
* Speedwatch – Attempts to recruit volunteers are under way to find a small group of volunteers for formal training. There are challenges with speeding in the parish, particularly in Meon Vale. Speedwatch can only be conducted in areas with speed limits of 30mph and 40mph.

1. **District Report**

* A written report received from the one of the District Councillors (Cllr Stuart Keighley) .
* A verbal Warwickshire County Councillor report was received from Cllr Seccombe

1. **Parish Council Website** - A committee has been established to focus on the development of the Parish Council Website. Councillor Sean Edmunds will lead this initiative, joined by Councillor Andy Smith and Councillor Robert Spooner. The committee's objective is to create and launch a new website that will more effectively meet the needs of the parish residents.
2. **Precept -** The Council reviewed the draft precept for the years 2025 to 2026 and agreed to use the same figure as 2024/2025 subject to any issues arising to be further considered. (Addendum. By 21st January, 2025, none occurred).
3. **To consider DBS checks for authorised signatories**

It has been agreed that DBS checks will be carried out on all those that are authorised signatories.

1. **Planning applications.**

* 24/03086/TPO – Wellington Avenue, Meon Vale. Tree Maintenance and management. – No Representation made.
* 24/03123/FUL – 1 Norton Drive, Lower Quinton – Replacement Porch, demolition of garden room, with proposed singe storey rear extension. – No Representation made.

1. **To receive receipts and payments records for the quarter**

The Council received the receipts and payments records previously circulated and agreed them as an accurate record.

1. **To receive any correspondence:**

No correspondence other than that notified under previous items had been received.

1. **Councillors’ reports and items for future agenda.**

Cllr Andy Smith inquired about the progress of the training for the new parish clerk. The training is currently in progress, and arrangements are being made for the sessions.

1. **Accounts for payment and finance matters:**

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| Payee | Amount | Description |
| ICO | £35 |  |
| BT Group | £47.94 |  |
| BT Group | £110.08 |  |
| R.Spooner - Reimbursement | £1,268.08 | Laptop for Clerk |
| Bank Charges | £8 | Bank Charges |
| Marston Sicca | £799.20 | MV asset balance transfer |
| Previous Clerk | Confidential | Final Balance Payment |

Next meeting - 7:30pm on the 25th February 2025

The meeting closed at 10pm.